

ARKANSAS BALANCE OF STATE CONTINUUM OF CARE
Minutes September 11, 2025 – 11:00 AM
Zoom

- I. Welcome
- II. Meeting called to order 11:00 am by William Tollett - Chair.
- III. Approval of Minutes: August Minutes – Motion was given by Lisa Willard and 2nd by Phillis McClendon.
- IV. Partner Reports
 - ADFA – Alisa Green reported on the progress of ESG application and mentions a refund report to Lauria, ADFA. William Tollett inquired if these applications need legislative approval before funding, and Alisa confirms they do not.
 - HUD – Lauren Morphew gave an update from HUD about an Arkansas statewide COC/ESG Coordinated Entry series scheduled for September 17th. Loren provided the Zoom link for the HUD meeting.
- V. Balance of State Update
 - **Collaborate Applicant** – Loren Morphew gave a report. Website is currently under construction; however, still accessible at this time with no expected gaps in usage. More details to come.
 - **Homeless Program Director** – Mark Sniff provides updates on HMIS data standard updates, including demographic information changes and new agency agreements.
 - Mark requests that agency and end-user agreements be returned by October 1st for consistency across the state.
 - Mark offers assistance with data quality reports and training for new HMIS users.
 - Mark Sniff announces data standard updates in HMIS, focusing on demographic information related to gender and gender identity.
 - Mark Sniff mentions new agency agreements and end-user agreements that need to be returned by October 1st.
 - **Coordinated Entry** – Josephine Flowers inquired about the vacated position for coordinated entry and is directed to mark for updates. Sue Legal informs the group about the delay in grant transfer due to United Way's lapsed Sam number. Sue Legal informs the group about the delay in grant transfer due to United Way's lapsed Sam number. William Tollett sets the date for the PIT count as January 22nd and outlines the need for monthly PIT planning committee meetings.

VI. Old Business

- Pit Count – Set for January 22, 2026
- NOFO – Another 2 -3 weeks before it drops.
- Annual Meeting – Location: UA Community College, Morrilton – Date Wednesday Oct. 15, 2025. See attached flyer for Agenda.
- Calendar invite has been sent out to Executive Committee and leadership, alongside LHC Chairs and voting members. If anyone else would like the calendar invite extension, please contact Loren. Details on the physical location including a link to the campus map are included in the calendar invite's note section.

VII. New Business

- Update Agency Agreement for CA and HMIS – Motion given Chonda Tapley and Phyllis McClendon seconded it. Okay then it will stand we'll get those documents signed and to the collaborative applicants so they can get them signed as well and then we'll have them ready for our planning grant.
- Government Charter – Currently under revision. It will be officially be sent out on Thursday, Sept 25th for review ahead of the BoS Board meeting Oct. 15th.
- Coordinated Entry Agreement

VIII. Committee Reports

- Steering Committee – Mark Sniff spoke about working on a report to work across the state. This will keep track of who is using what services.
- Coordinated Entry – Josephine Flowers, at this point, I just would like to make sure that all a Balance of State is represented when we have our coordinated entry committee meetings. So, if you don't have a representative attending, let me know so that I can add whoever's recommended to the email list.

IX. Other Coalition Updates – PIT Count Planning and Discussion

- Sue Legal emphasized the importance of having one representative from each LHC to access command center information. William questioned the need for Spanish version of materials due to the area's demographics, but Rashad pointed out the substantial Hispanic population in his regions, supporting the idea of including Spanish resources. Loren also noted that a similar need exists in Mississippi County.
- Sue Legal presented a proposal for a surveyor registration portal costing \$17.50 along with an additional \$12.50 for vehicle and makeshift shelter data collection. William Tollett questioned the relevance of this data, while Loren Morpew highlighted its potential benefits based on past experiences. The group agreed to include this information in the upcoming pit count.

- William Tollett presented that we have been using the Counting Us app for the past several years for our Pit Count. So, I recommend for consistency purpose that we continue using the County and ISAP and that we approve today in the meeting the approximately \$8,500.00 that would need to be spent to cover the cost of the pit count. Is there a motion to adopt?
- Jennifer Johnson gave a motion to adopt. Lisa Willard gave the second. Motion was passed.

X. Coalition Reports

- ARVAHAN – Rashad Wood – They are planning ahead for the PIT count. We’re going to be really trying to do some exciting things in our Tri-County area, but also all the way around. So, we now know that we’re with the continuum of care with the two other places too.
- BMNS – Cassie Johnson, have not had a meeting as of yet this month.
- Delta Hills – Mike Phiher, have not had a meeting as of yet for this month, but I’m going to. But our last meeting there was only one person that showed up. We’re kind of struggling here. I’m going to have to reach out, I guess, to the organizations that I know and see if they’re interested in being part of the Delta Hills.
- Eastern Arkansas – Jennifer Johnson, we met on Tuesday and there wasn’t a whole lot to report. Both Loren and Mark spoke.
- Mississippi – Lisa Willard, has not had a meeting. I am working on that so that I can include Loren and Mark. Hopefully they can meet in person or by zoom. Still major concern is affordable housing. Shelter stays are longer than normal.
- NEA – Avery Collins, we did have a meeting last month, but it wasn’t a typical LHC meeting. We’re going to try to do something online that way. Hopefully Loren and Mark can chime in because I didn’t want to over speak.
- RHC – Loren Morphew, meet next Friday. We are still growing there. They have kind of a health coalition. The 100 Families Alliance, they are meeting with and myself next Friday. Trying to get some assistance and support from that alliance over in RHC.
- SWAP – No updated given.
- Toadsuck – Jennifer Welter gave an update. They have a scheduled meeting next week. I will be sending out the information and that’s really all we have.

XI. Other Coalition Updates

- Loren Morphew gave an update on the upcoming annual meeting. We chose the University of Arkansas Community College at Morrilton. They have a large conference room that we can use and planning grant covers the cost. So, I have

sent out each of you, so each executive committee, leadership and LHC chairs and voting members, the calendar invite and if you look in the invite you will see a notes section and in the notes section. I have tagged the campus map and details on doors opening and door closing.

- William Tollett, Harrison House of Hope will be hosting our snacks and beverages during the conference. If anyone has some type of dietary restrictions just shoot me an email. I just want to be able to help accommodate any type of dietary needs that might exist.

XII. Next Balance of State zoom Meeting

- October 15, 2025 @ 10:00 am

XIII. Meeting Adjourned

Submitted by Cassie Johnson, ARBoS Secretary.